

Garrard County Public Library
Application for Use of the Library Community Room

This form must be completed by the organization and approved by the Library Director before a meeting can be scheduled.

Organization's Name: _____

Organization's Address: _____

Representative Name: _____

Phone Number: _____

What is your organization's Primary Purpose/Mission?

1. Is this a non-profit organization _____
2. Will the purpose of the meetings/programs held in the room be civic, cultural, informational or educational? _____
3. Will the purpose of the meetings/programs held in the room be commercial, for-profit, religious or partisan? _____
4. Will the purpose of the meetings/programs held in the room be private social events? _____
5. Will the meetings/programs held in the room be free and open to the public? _____
6. Will food and or drinks be served? _____

Representative's Signature _____

Date and Time of meeting(s) _____

Approved Denied Reason: _____

Return to: Laura McWilliams, Director
Garrard County Public Library
101 Lexington Street
Lancaster, KY 40444
859-792-3424 (phone)/ 859-792-2366 (fax)
garrardlibrary@gmail.com